



# ***Business Is Jammin'*** **Summer Camp Program Guide**

902-476-9764

| [www.BusinessIsJammin.ca](http://www.BusinessIsJammin.ca)

| [bijouth@bbi.ns.ca](mailto:bijouth@bbi.ns.ca)



## Who are we?

Business is Jammin' (BIJ) is a charitable youth initiative of the Black Business Initiative. At BIJ we strive to build the next generation of leaders. We grow and nurture the minds of Black and racially visible minority youth across Nova Scotia, providing a foundation and helping youth create a life plan. BIJ seeks to expose youth to entrepreneurship, social enterprise, education and personal development through experiential learning. We help grow and foster not only the mindset of entrepreneurs, but that of intrapreneurs, dreamers, innovations and trailblazers. BIJ provides programming that enables youth to develop this mindset and use it to influence and grow their own communities and the economy at large.

## Program Goals

We want youth to have a voice, most importantly have a positive impact! Through BIJ's Social Entrepreneurship Camp, youth will have the opportunity to operate their own start-up company with the goal to develop, fund and implement solutions to social, cultural or environmental issues in their respective communities..

## Activities

Here at Business is Jammin', we bring youth together for skill development, recreational activities and play. We encourage opportunities for new friendships, self-awareness and growth of each participant. Our goal is to provide a supportive and enjoyable environment where learning and fun can go hand in hand. We feel that exposure to other campers and new experiences is one way to achieve this goal.

## Supervision

We want you to know that your child is in a caring and safe environment. We guarantee the safe supervision of your child by monitoring and maintaining staff to child ratios.

- Counselor to Camper Ratio: 1:6





## General Camp Protocols

### Staff

- Our summer camp counselors are selected on the basis of their past experiences, skills, enthusiasm and the ability to work with children.
- All of our staff must attend mandatory training on topics such as leadership, motivation, teamwork, parent feedback, policies and procedures as well as specifics about camp programs and management expectations.
- All of our Camp Counselors are certified in Standard First Aid and CPR C

### Scents

We support a scent FREE environment. Please do not wear perfume, cologne, scented hairspray or other scented products during camp.

### Food

- Please remember to pack lunches and snacks daily that will not spoil. Two (2) or more drinks are advisable, preferable in a refillable container as campers will be outdoors and active throughout their day.
- Refrigeration and microwaves are not available.
- Please be sensitive to those campers with life threatening food allergies. All campers are "NUT FREE". We ask that you do not send products containing nuts or that may contain nuts listed on the labels. Strict guidelines will be followed to ensure all campers are safe.
- Please remind your child(ren) that they are not to share any food with other campers.

### Clothing, sunscreen, and lost & found

Campers should wear comfortable clothing that is weather appropriate. For their safety and protection, it is strongly recommended that they wear closed toe shoes, hats and sunscreen.

- Please discuss with your child(ren) the importance of caring for and keeping track of their belongings, as we are not responsible for lost or missing items.
- Campers are advised not to bring valuables to camp.
- Please be aware that each camp location and facility has its own LOST and FOUND box.



## Weather

In the event of inclement weather, program plans will be adjusted to ensure the safety and comfort of all campers. Outdoor activities will be relocated to a nearby indoor location.

## Swimming

For camps that will be swimming during the week, Camp Counselors will be in the water with your child(ren) to supervise and maintain swimming regulations. If your child cannot swim or has never swam, we highly encourage them to take part in alternative activities that will be provided.

▪ Camp participants will need swimming apparel daily unless otherwise stated. Please check your itinerary for specifics. Please pack a swimsuit and towel (labelled) for your child every day. Please include a plastic or reusable bag to store wet clothing.

## Accidents, Emergencies, & Medication

- Accidents can happen and in the event they do, our camp staff are certified in Standard First Aid and CPR C and are trained in emergency procedures.
- We will assess the situation, take appropriate medical action and inform you as quickly as possible using the contact information provided in your child(ren)'s registration.
- Please list any medication that your child(ren) requires in their individual registration. Upon check-in, please be sure to make instructors aware of where this medication is located in your child's backpack.

## Illness Protocol

- If your child becomes ill during camp hours, a parent/guardian will be notified immediately to pick up your child.
- For the safety of all campers in the program; if your child has a communicable disease, (i.e. pink eye, chicken pox, infection, etc.) please refrain from bringing your child to camp until they are no longer contagious.

## Conduct & Additional Information

### Guardian Conduct

Our staff seek to provide an excellent experience for your child during their time at camp. If you have an issue that needs to be addressed, feel free to discuss this with the staff in a manner that is appropriate and respectful. Our aim is to exceed your expectations with the programs and instruction we offer. If you have any concerns, please feel free to contact the Camp Counselor at your child's camp. If for any reason you feel your concern was not properly handled, please email [hill.ashley@bbi.ns.ca](mailto:hill.ashley@bbi.ns.ca) or call 902-476-9764.





## Behaviour Guidelines

- Business is Jammin' recognizes the responsibility of staff to deal with disruptive behaviour of participants. These guidelines apply to children and youth participating in all recreation programs, including summer camps.
- Staff will use approaches that are positive, supportive, consistent, pro-active and based on logical consequences.
- Disruptive behaviour will be handled in a fair and consistent manner using progressive behaviour management strategies.
- Business is Jammin' reserves the right to withdraw your child from camp should their behaviour jeopardize the physical and mental safety and security of themselves, participants, staff or property.
- Communication will be provided to all parents/guardians should a situation arise.

## Camper Conduct

Our goal is to create a fun learning environment for children and youth that will promote personal growth. Camp staff strives to maintain an atmosphere of mutual caring, respect, and understanding throughout the summer. Proper participation and conduct by your child is expected and includes the following rules:

Respect others feelings and property

Cooperate with each other

Listen to your group leaders

Stay with your group

No fighting, bullying, yelling, hitting or cursing

Tell a group leader if someone/something is bothering or upsetting you

Clean up after yourself

Come to camp with the right attitude

*Please discuss and reinforce these behavioural expectations with your child.*

## Transportation

- Public transportation is provided for camps attending swimming and weekly field trips.
- Camp staff will also ride the bus with the children, monitoring safety and head counts.
- Campers are to remain seated on the bus at all times. Keeping all body parts and objects inside the bus.
- No food, drinks or candy are allowed to be consumed while on the bus.
- All scheduled trips are within a 45-minute bus ride from any of our camp locations
- All parents/guardians will be contacted immediately should there be any unforeseen delays.



## Refundable Deposit & Absenteeism

- **A \$50.00 deposit is required for each camper to secure their spot in our summer camp. Deposits are fully refundable at the end of camp.** You are able to cancel a registration, however; you must cancel at least seven business days prior to camp starting to receive a full refund.
- If you do not cancel registration at least seven business days prior to camp starting OR if your child(ren) do not show for camp you will not receive a refund.
- Once camp starts, refunds will only be issued with a medical note from a doctor. Cheques or money orders must be mailed to the address below no later than June 14, 2019. Post dated cheques will not be accepted. Please write your child(ren)'s first and last name in the memo line.

Business is Jammin'  
1660 Hollis Street Suite 910  
Halifax, NS B3J 1V7

- You will receive a camp calendar, detailing the weekly schedule. If you know in advance that your child will be absent for a day, please contact your specific Camp Counselor in your area.
- If your child does not show for camp during the week they are registered their registration will be removed to make room for any waitlisted campers.

## Check-in Procedures

- Children will be checked in at the location designated on your camp itinerary. If you are planning are arriving late, please contact the Camp Counselor in your area.
- You will be required to sign your camper each day, no exceptions.
- For the safety of your child and all of our campers please be prepared to show identification to our camp staff.

## Check-out Procedures

Personally checking out your child is a great way to maintain communication with our camp staff regarding your child's camp experience. Please inform the camp staff who will be picking up your child at the end of the day by completing the registration in detail.

- You will be required to sign your camper each day, no exceptions.
- For the safety of your child and all of our campers please be prepared to show identification to our camp staff.
- If you are planning to have your child(ren) depart early from camp, please inform the Camp Counselor at your designated camp location the day before to make necessary arrangements





## Check-out Procedures (cont.)

- Please be advised there are no extended hours. Failure to pick up your camper will result in a penalty of \$1.00/minute according to our clock and sign out sheets. If for any reason you are running late please notify your designated Camp Counselor directly. If you continuously are late picking up your child(ren), Business is Jammin' reserves the right to remove them from the camp.

## Parent/ Guardian Communication

- Parents/Guardians will be provided with direct contact for the Camp Counselor in their area. This contact should be used to contact in case of an emergency . Parents/guardians should refrain from utilizing this contact to casually check in on their child(ren) during camp.
- In the event of an emergency and you are unable to reach your designated Camp Counselor please contact Business is Jammin' Youth Program Coordinator Ashley Hill, hill.ashley@bbi.ns.ca or call 902-476-9764.